

# **2013 Final Public Participation Plan**



**Decatur Metropolitan Planning  
Organization (MPO)**

**Prepared by the Staff of the  
Decatur Metropolitan Planning Organization**

October 2013

**Decatur Metropolitan Planning  
Organization (MPO)**

**Public Participation Plan (PPP)**

**Final**

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Date adopted:  
Date amended:

This document was prepared as a cooperative effort of the U.S. Department of Transportation (USDOT), the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), the Alabama Department of Transportation (ALDOT), and local governments, in fulfillment of requirements set forth in 23 USC 134 and 135, amended by MAP-21 Sections 1201 and 1202, July 2012. The contents of this document do not necessarily reflect the official views or policies of the U.S. Department of Transportation.

**Decatur Metropolitan Planning  
Organization (MPO)**

**MPO and Advisory Committee Officers**

**Fiscal Year 2013**

**Decatur Metropolitan Planning Organization (MPO)**

Melvin Duran, Chairman  
Don Kyle, Vice Chairman

Mayor, Town of Priceville  
Mayor, City of Decatur

**Decatur Technical Coordinating Committee (TCC)**

Jeff Johnson, Chairman  
Wally Terry, Vice Chairman

**Decatur Citizens Advisory Committee (CAC)**

Blake McAnally, Co-Chairman  
John Seymour, Co-Chairman

**Decatur MPO Staff**

Dewayne Hellums, Director of Transportation Planning  
Lee Terry, Transportation / GIS Planner

## RESOLUTION 14 - 01

**WHEREAS**, the Decatur Metropolitan Planning Organization (MPO) is the organization designated by the Governor of the State of Alabama as being responsible, together with the State of Alabama, for implementing the applicable provisions of amended 23 USC 134 and 135 (amended by MAP-21 Section 1201 and 1202, July 2012); 42 USC 2000d-1, 7401; 23 CFR 450 and 500; CFR 51 and 93: and

**WHEREAS**, Title 23 CFR 450.316(a)(1) et al, provides that the MPOs must prepare a participation plan to describe the process to ensure all citizens have reasonable opportunities to be involved in transportation planning, defines the segments of population to be included in that process, and further describes the means, methods and formats used in providing those opportunities; and

**WHEREAS**, in meeting requirements of 450.316(a)(1)(ix), the MPO agrees to periodically review the effectiveness of procedures and strategies intended to provide full and open access to all citizens; and

**WHEREAS**, pursuant to 450.316(a)(3), the MPO has provided a public comment period of forty-five (45) days for review of the draft PPP prior to final MPO approval; and

**WHEREAS**, consistent with the declaration of the above provisions, the Decatur Area Metropolitan Planning Organization, in consultation with the Alabama Department of Transportation, has prepared a Final 2013 Public Participation Plan;

**NOW THEREFORE, BE IT RESOLVED** that the Decatur Area Metropolitan Planning Organization has reviewed its public participation procedures, hereafter referred to as the Final 2013 Public Participation Plan (PPP), to ensure that full and open access to the transportation planning process is provided to all citizens, to maintain consistency with federal and state requirements, and to improve and streamline the public involvement process.

Adopted this the 9<sup>th</sup> day of October 2013

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Chairman, Decatur Area Metropolitan Planning Organization

ATTEST:

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Director of Transportation Planning, Decatur Area Metropolitan Planning Organization

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## 1.0 Purpose

The following procedures are part of the Decatur Area Metropolitan Planning Organization (MPO) Public Participation Plan (PPP) required by the provisions of amended 23 USC 134 and 135 (amended by Moving Ahead for Process in the 21<sup>st</sup> Century - MAP-21 Section 1201 and 1202, July 2012); 42 USC 2000d-1, 7401; 23 CFR 450 and 500; CFR 51 and 93. The purpose of the Participation Plan is to be consistent with the intent of all federal and state rules and regulations to provide an open public participation process with free exchange of information and opportunities for public input at all stages of the transportation planning process, as well as at all scheduled meetings of MPO boards and committees.

## 2.0 Metropolitan Planning Organization Structure

The Decatur Area transportation planning process is carried out by the Decatur Area Metropolitan Planning Organization (MPO). MPO staffing and operations are carried out by the MPO Transportation Planning Department located at the City of Decatur. The MPO Mailing and Physical addresses are:

### Mailing

P.O. Box 488  
Decatur, AL 35602

### Physical

308 Cain Street NW  
Decatur, AL 35601

The Decatur Area MPO is comprised of three (3) components - one Policy Board and two Committees:

### MPO Policy Board

The overall decision making responsibility for the transportation planning process in the Decatur Area Metropolitan Planning Area (MPA) is done by the Policy Board. This Board is comprised of elected officials from the cities of Decatur and Hartselle, the towns of Priceville and Trinity, and the counties of Morgan and Limestone. The Alabama Department of Transportation (ALDOT) 2<sup>nd</sup> Division Engineer is the remaining voting member of the eleven (11) member board. The board was formed in 1982 following designation of Urbanized Areas (UA) by the 1980 Census.

### Technical Coordinating Committee (TCC)

The MPO Policy Board receives input and advice from the Technical Coordinating Committee on primarily technical aspects of the transportation planning process including future planning of projects, funding and implementation. This committee consists of people who work directly in a planning related capacity such as city regional and airport planning, engineering, economic development, transit services, emergency services, or public works.

## Citizens Advisory Committee (CAC)

The Policy Board and Technical Coordinating Committee may receive input, recommendations, or advice directly from the Citizens Advisory Committee. This committee is made up from members of the Transportation Sub-Committee of the Decatur/Morgan County Chamber of Commerce as well as members from the general population. This committee also provides views on projects and the Scope of the transportation planning process from a community perspective.

## Additional Committees:

The Policy Board may seek input from additional committees at its discretion. Committee members may be comprised of persons with technical knowledge of projects, studies and plans as well as citizens from neighborhoods and communities throughout the planning area to provide advice and recommendations to the Policy Board, TCC and CAC.

## MPO Logo

A logo representing the MPO is used to identify products and publications of the MPO. A logo helps the public become familiar with the different activities of the MPO by providing a means of recognizing MPO products.



Decatur MPO Official Logo

## Public Meetings, Public Forums and Project Hearings

The MPO will hold **Public Meetings** or have **Public Forums** during regular MPO meetings in review of draft and final planning documents and may attend, sponsor meetings or hold ad hoc meetings as outreach for specific proposed projects or programs.

The ALDOT will hold **Public Hearings** for public information and feedback. The MPO will attend or otherwise provide support for the local government projects under review.

## **3.0 Regulations and Requirements**

### **3.1 Planning Factors**

While the amended 23 USC 134 and 135 and 23 CFR 450 are the primary regulatory resources for MPO planning activities, the Scope of the Planning Process (formerly the SAFETEA-LU Planning Factors) provides guiding principles within which public participation takes place. The scope of the Planning Process is provided here as additional information in support of the PPP process:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility of people and for freight;
5. Protect and enhance the environment, promote energy conservation, improve the quality of life and promote consistency between transportation improvements and state and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system across and between modes, for people and freight;
7. Promote efficient system management and operation; and
8. Emphasize the preservation of the existing transportation system

### **3.2 MAP-21 Public Participation Plan (PPP) Provisions**

Title 23 USC 134 (I) (5) (A) states that each Metropolitan Planning Organization (MPO) shall provide the general public and all interested parties reasonable opportunities to comment on plans, studies and programs concerning the transportation planning process in the Decatur Planning Area.

Title 23 USC 134 (I) (5) (B) and (C) calls for a Public Participation Plan (PPP) which includes the following items:

- 1) Shall be developed in consultation with all interested parties.
- 2) Shall provide that all interested parties have reasonable opportunities to comment.
- 3) Methods must include holding Public Meetings at convenient and accessible locations and times.
- 4) Employ visualization techniques to help describe plans.
- 5) Make public information available in electronically accessible format and means, such as the World Wide Web as appropriate to afford reasonable opportunity for access to public information.
- 6) A plan must be published or otherwise made readily available by the MPO for public review, including (to the maximum extent practicable) in electronically accessible format. (ALDOT requires that plans be made available in hard copy and electronic versions).

23 Code of Federal Regulations (CFR) 450 interprets the provisions of 23 USC 134 and provides for the following, in part:

- 1) The participation plan shall be developed by the MPO in consultation with all interested parties.
- 2) The MPO shall provide adequate public notice of public participation activities and times for public review and comment.
- 3) The MPO shall provide timely notices and reasonable access to information.
- 4) The MPO shall employ visualization techniques to describe Long Range Transportation Plans (LRTP) and the Transportation Improvement Program (TIP).
- 5) The MPO shall make information available in electronically accessible formats and on the internet.
- 6) The MPO will hold public meetings at convenient and accessible locations and times.

- 7) The MPO will consider and respond to public input in a timely fashion.
- 8) The MPO will seek out and consider the needs of the traditionally underserved by existing transportation systems such as low – income and minority households.
- 9) The MPO will provide additional opportunities for public comment if the final Long Range Transportation Plan or the Transportation Improvement Program differs significantly from the version that was made available for public comment by the MPO and raises new material issues which interested parties could not reasonably have foreseen from the public participation efforts.
- 10) The MPO will coordinate with the statewide transportation planning public participation and consultation process.
- 11) The MPO will periodically review the effectiveness of strategies and procedures of the Public Participation Plan.
- 12) The MPO will provide a summary of public comments on the draft Long Range Transportation Plan and the Transportation Improvement Program and include those comments in the final documents.
- 13) The MPO will provide a minimum comment period of forty-five (45) days before finalization or an update of the Public Participation Plan.

### **3.3 American with Disabilities Act (ADA), Title VI – Environmental Justice and Limited English Proficiency**

#### American with Disabilities Act (ADA)

The American with Disabilities Act of 1990 encourages the participation of people with disabilities in the development of transportation and paratransit plans and services. In accordance with ADA guidelines all meetings conducted by the MPO will take place in locations which are accessible by persons with mobility limitations or other impairments. Further each state is required to be compliant with Section 504 of the Rehabilitation Act of 1973 and the 1990 Act.

#### Title VI – Environmental Justice

Title VI of the Civil Rights Act of 1964 ensures that no person is excluded from participation in, denied the benefit of, or subjected to discrimination under any program or activity receiving federal assistance on the basis of race, color, national origin, age, sex, disability, or religion. In 1994 Executive Order 12898: Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations was signed by President Clinton. This Executive Order requires that programs, policies, and activities that affect human health or the environment should identify and avoid disproportionately high and adverse effects on minority and low-income populations. Environmental Justice aims to ensure that no racial, ethnic, or socioeconomic group bears a disproportionate share of negative environmental consequences resulting from government programs and policies.

#### Limited English Proficiency (LEP)

As required by Title VI of the Civil Rights Act of 1964, Executive Order 13166, and FTA Circular FTA C 4702.1B, October 2012, The MPO has completed a Four Factor Analysis of the Decatur Metropolitan Planning Area (MPA) to determine the requirements for compliance with the Limited English Proficiency Persons (LEP) provisions. Based on the analysis the MPO has

identified a population within the MPA that may require MPO assistance in participating in the transportation planning process.

The Decatur MPO has developed a Limited English Proficiency (LEP) Plan that identifies the Limited English Proficient populations in the MPA. This plan provides guidelines for the MPO staff to help ensure that information and services are accessible to LEP persons. A copy of the plan can be found at the following website location:

<http://www.decaturalabamausa.com/departments/mpo/>

Copies of the LEP shall also be made available to the public by contacting the Decatur Area MPO Director, Dewayne Hellums as follows:

**U.S. Mail**

Decatur Area MPO  
Decatur City Hall Annex  
P.O. Box 488  
Decatur, AL 35602

**Phone:**

(256) 341-4716

**Fax:**

(256) 341-4727

**Email:**

dhellums@decatur-al.gov

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### **3.4 MPO Public Participation Plan (PPP) Goals**

As a continuing effort by the Decatur Area MPO to provide public access and the means to engage in the planning process, the MPO has established the following goals:

- To offer opportunities for groups and individuals to participate in the decision-making process for the development of the Long-Range Transportation Plan (LRTP), the Transportation Improvement Plan (TIP), the Unified Planning Work Program (UPWP), The Public Participation Plan (PPP), the Bicycle and Pedestrian Plan (BPP) and other formal planning documents.
- To provide open and continuous communication to inform the citizens of transportation planning activities.
- To provide timely and adequate public notice of hearings, meetings, events, and planning document availability.
- To offer a timely response to comments and concerns with the aim of addressing the concerns of citizens and/or educating citizens about transportation planning programs and issues.
- To consult with and encourage comments from groups and individuals belonging to minority populations, low-income populations, and other special needs populations.
- To review the Public Participation Plan (PPP) annually and update the policies as needed or as required by FHWA or ALDOT.
- To produce reports and documents understandable to the average citizen.

### **3.5 Public Participation Procedures for Transportation Planning Documents**

This section details the public participation processes and procedures for preparation and dissemination by the Decatur Area MPO of the following documents:

- Long-Range Transportation Plan (LRTP)
- Transportation Improvement Program (TIP)
- Unified Planning Work Program (UPWP)
- Public Participation Plan (PPP)
- Bicycle and Pedestrian Plan (BPP)
- Air Quality Conformity Report (AQCR)

#### **Long-Range Transportation Plan (LRTP)**

The Long Range Transportation Plan (LRTP) guides transportation decision-making in the Decatur MPO Planning Area for a twenty-five (25) year period. The LRTP is updated every five years (four years if in non-conformity for Air Quality Standards) and serves as a conduit for public input on a broad range of transportation issues. The LRTP considers all modes of transportation from a regional perspective. The following actions will be taken to ensure that all sectors of the public are involved in the LRTP development and revision process for the draft and final documents:

- The LRTP shall be opened for a public review and comment period of a minimum of thirty (30) days prior to Decatur Area MPO Policy Board approval. The final LRTP document will be prepared after ALDOT and FHWA have reviewed and the MPO staff has made recommended changes to the draft LRTP documents.
- Maintenance of stakeholder listings shall be performed for the purpose of outreach and the generation of comments. These stakeholder listings shall include telephone numbers, emails, and addresses of groups including, but not limited to, citizen advisory committees, school and church organizations, community organizations and groups, housing authorities, chambers of commerce, and state, federal and local government agencies.
- Special outreach to low-income and minority populations within the MPO Planning Area shall be performed and shall include a listing of churches, businesses, and community leaders in areas with low and moderate incomes and minority populations.
- Meetings concerning the LRTP shall be conducted in minority and low to moderate income areas in order to seek out participation in the transportation planning process.
- Written information shall be disseminated to stakeholder groups.
- Notices and agendas of meetings concerning the LRTP shall be posted on the MPO website ([www.decaturlabamasa.com/departments/mpo](http://www.decaturlabamasa.com/departments/mpo)) and shall be mailed to stakeholders and interested parties ten (10) days prior to the scheduled meeting.
- Notices and agendas shall be provided to local media for dissemination to the local public.
- At least two (2) open public meetings shall be held to receive public comment either independently or in conjunction with regularly scheduled meetings of the Decatur Area MPO Policy Board in order to accommodate all segments of the MPO Planning Area population.
- When received, a summary, analysis, and report on the disposition of written or oral comments shall be included in the in the final LRTP.
- Members of the Decatur Area MPO staff shall be available to answer questions and hear comments from interested citizens at all scheduled meetings concerning the LRTP as well as at regularly scheduled MPO Policy Board meetings.

- Comment forms shall be made available at all meetings concerning the LRTP and may be presented to the Decatur Area MPO staff at any time during the thirty day comment period.
- The LRTP shall be placed on display in the following locations: Decatur City Hall, Hartselle City Hall, Priceville City Hall, Trinity Town Hall, Morgan County Courthouse, and Limestone County Courthouse. A digital copy may also be obtained by visiting the MPO website.
- The MPO shall consult with agencies and officials responsible for other planning activities that are affected by transportation projects in the MPO Planning Area.
- The MPO shall consult with ALDOT to determine the amount of public participation required to amend the LRTP.
- The MPO shall consult with ALDOT to evaluate and update the public participation process for the LRTP as needed.
- Copies of documents or CDs shall be made available to the public by contacting the Decatur Area MPO Director, Dewayne Hellums, as follows:

**U.S. Mail**

Decatur Area MPO  
 Decatur City Hall Annex  
 P.O. Box 488  
 Decatur, AL 35602

**Phone:**

(256) 341-4716

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**Transportation Improvement Plan (TIP)**

The Transportation Improvement Program (TIP) is the short-range subset of the LRTP. It is a four-year listing of the funded transportation projects located within the Decatur MPO Planning Area. The TIP includes the federal-aid projects funded under the areas of Surface Transportation, Bridges, Highway Safety, Transit, Transportation Enhancement, and Transportation Alternatives as well as programs with other state or federal funding sources that contribute to transportation development in the Decatur MPO Planning Area. The funded projects are listed in the TIP with their specific project descriptions, levels of completion, funding by phase, and funding sources. The following actions will be taken annually to ensure that all sectors of the public are involved in the TIP development and revision process for the draft and final documents:

- The TIP shall be opened for a public review and comment period of a minimum of thirty (30) days prior to Decatur MPO Policy Board approval.
- Maintenance of stakeholder listings shall be performed for the purpose of outreach and the generation of comments. These stakeholder listings shall include telephone numbers, emails, and addresses of groups including, but not limited to, citizen advisory committees, school and church organizations, community organizations and groups, housing authorities, chambers of commerce, and state, federal and local government agencies.
- At least one (1) open public meeting shall be held to receive public comment as well as timely opportunity being given for comments on the TIP at a regularly scheduled meeting of the Decatur Area MPO Policy Board in order to accommodate all segments of the MPO Planning Area population.
- Special outreach to low-income and minority populations within the MPO Planning Area shall be performed and shall include a listing of churches, businesses, and community leaders in areas with low and moderate incomes and minority populations.

- Written information shall be disseminated to stakeholder groups.
- Notices and agendas of meetings concerning the TIP shall be posted on the MPO website ([www.decaturalabamausa.com/departments/mpo](http://www.decaturalabamausa.com/departments/mpo)) and shall be mailed to stakeholders and interested parties ten (10) days prior to the scheduled meeting.
- Notices and agendas shall be provided to local media for dissemination to the local public.
- Members of the Decatur Area MPO staff shall be available to answer questions and hear comments from interested citizens at all scheduled meetings concerning the TIP as well as at regularly scheduled MPO Policy Board meetings.
- Comment forms shall be made available at all meetings concerning the TIP and may be presented to the Decatur Area MPO staff at any time during the thirty day comment period.
- When received, a summary, analysis, and report on the disposition of written or oral comments shall be included in the in the final TIP.
- The TIP shall be placed on display in the following locations: Decatur City Hall, Hartselle City Hall, Priceville City Hall, Trinity Town Hall, Morgan County Courthouse, and Limestone County Courthouse. A digital copy may also be obtained by visiting the MPO website.
- The MPO shall consult with ALDOT to determine the amount of public participation required to amend the TIP.
- The MPO shall consult with agencies and officials responsible for other planning activities that are affected by transportation projects in the MPO Planning Area.
- The MPO shall consult with ALDOT to evaluate and update the public participation process for the TIP as needed.
- Copies of documents or CDs shall be made available to the public by contacting the Decatur Area MPO Director, Dewayne Hellums, as follows:

**U.S. Mail**

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 Decatur City Hall Annex  
 P.O. Box 488  
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**Unified Planning Work Program (UPWP)**

The Unified Planning Work Program (UPWP) is the primary document in the formal, required planning document hierarchy. The UPWP outlines the work activities for the Decatur Area MPO for the upcoming fiscal year. Within each work activity listed in the UPWP, specific tasks are identified by an objective, previous work performed, a description of the task, and the desired outcome/measurement tools. The following actions will be taken to ensure that all sectors of the public are involved in the UPWP development and revision process for the draft and final documents:

- The UPWP shall be opened for a public review and comment period of a minimum of thirty (30) days following Decatur Area MPO Policy Board approval of the draft document, as well as at MPO Policy Board meetings prior to adoption of the final document.
- Comment forms shall be made available at MPO Policy Board and Technical Coordinating Committee meetings as well as on the MPO website and may be presented to the Decatur Area MPO staff at any time during the thirty day comment period.

- Notices and agendas of meetings concerning the UPWP shall be posted on the MPO website (www.decaturalabamausa.com/departments/mpo) and shall be mailed to stakeholders and interested parties ten (10) days prior to the scheduled meeting.
- Notices and agendas shall be provided to local media for dissemination to the local public.
- Members of the Decatur Area MPO staff shall be available to answer questions and hear comments from interested citizens at all scheduled meetings concerning the UPWP as well as at regularly scheduled MPO Policy Board meetings.
- Written information shall be disseminated to stakeholder groups.
- The MPO shall consult with agencies and officials responsible for other planning activities that are affected by transportation projects in the MPO Planning Area.
- When received, a summary, analysis, and report on the disposition of written or oral comments shall be included in the in the final UPWP.
- The UPWP shall be placed on display in the following locations: Decatur City Hall, Hartselle City Hall, Priceville City Hall, Trinity Town Hall, Morgan County Courthouse, and Limestone County Courthouse. A digital copy may also be obtained by visiting the MPO website.
- The MPO shall consult with ALDOT to determine the amount of public participation required to amend the UPWP.
- The MPO shall consult with ALDOT to evaluate and update the public participation process for the UPWP as needed.
- Copies of documents or CDs shall be made available to the public by contacting the Decatur Area MPO Director, Dewayne Hellums, as follows:

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 Decatur City Hall Annex  
 P.O. Box 488  
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**Public Participation Plan (PPP)**

The Public Participation Plan (PPP) outlines the processes for involving the public in transportation planning for the purpose of preparing the Decatur Area MPO’s primary planning documents listed at the beginning of this section. The PPP is updated at least every four (4) years, unless directed otherwise by ALDOT. The following actions will be taken to ensure that all sectors of the public are involved in the PPP development and revision process for the draft and final documents:

- The PPP shall be opened for a public review and comment period of a minimum of forty-five (45) days prior to Decatur Area MPO Policy Board approval.
- Maintenance of stakeholder listings shall be performed for the purpose of outreach and the generation of comments. These stakeholder listings shall include telephone numbers, emails, and addresses of groups including, but not limited to, citizen advisory committees, school and church organizations, community organizations and groups, housing authorities, chambers of commerce, and state, federal and local government agencies.

- At least two (2) open public meetings shall be held to receive public comment either independently or in conjunction with regularly scheduled meetings of the Decatur Area MPO Policy Board in order to accommodate all segments of the MPO Planning Area population.
- Special outreach to low-income and minority populations within the MPO Planning Area shall be performed and shall include a listing of churches, businesses, and community leaders in areas with low and moderate incomes and minority populations.
- Written information shall be disseminated to stakeholder groups.
- Notices and agendas of meetings concerning the PPP shall be posted on the MPO website ([www.decaturalabamausa.com/departments/mpo](http://www.decaturalabamausa.com/departments/mpo)) and shall be mailed to stakeholders and interested parties ten (10) days prior to the scheduled meeting.
- Notices and agendas shall be provided to local media for dissemination to the local public.
- Members of the Decatur Area MPO staff shall be available to answer questions and hear comments from interested citizens at all scheduled meetings concerning the PPP as well as at regularly scheduled MPO Policy Board meetings.
- Comment forms shall be made available at all meetings concerning the PPP and may be presented to the Decatur Area MPO staff at any time during the forty-five day comment period.
- When received, a summary, analysis, and report on the disposition of written or oral comments shall be included in the in the final PPP.
- The PPP shall be placed on display in the following locations: Decatur City Hall, Hartselle City Hall, Priceville City Hall, Trinity Town Hall, Morgan County Courthouse, and Limestone County Courthouse. A digital copy may also be obtained by visiting the MPO website.
- The MPO shall consult with ALDOT to determine the amount of public participation required to amend the PPP.
- The MPO shall consult with agencies and officials responsible for other planning activities that are affected by transportation projects in the MPO Planning Area.
- The MPO shall consult with ALDOT to evaluate and update the public participation process for the PPP as needed.
- Copies of documents or CDs shall be made available to the public by contacting the Decatur Area MPO Director, Dewayne Hellums, as follows:

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**Bicycle and Pedestrian Plan (BPP)**

The Bicycle and Pedestrian Plan (BPP) is developed to guide decisions as to where bicycle and pedestrian facilities should be provided to meet the demands for bicycling and walking. Appropriately located bicycle and pedestrian facilities will give rise to bicycling and walking as viable and safe modes of transport. This plan will be updated as needed by the Decatur Area MPO, or as directed by ALDOT. The following actions will be taken to ensure that all sectors of the public are involved in the BPP development and revision process for the draft and final documents:

- The BPP shall be opened for a public review and comment period of a minimum of thirty (30) days prior to Decatur Area MPO Policy Board approval.
- Maintenance of stakeholder listings shall be performed for the purpose of outreach and the generation of comments. These stakeholder listings shall include telephone numbers, emails, and addresses of groups including, but not limited to, citizen advisory committees, school and church organizations, community organizations and groups, housing authorities, chambers of commerce, and state, federal and local government agencies.
- At least one (1) open public meeting shall be held to receive public comment either independently or in conjunction with regularly scheduled meetings of the Decatur Area MPO Policy Board in order to accommodate all segments of the MPO Planning Area population.
- Special outreach to low-income and minority populations within the MPO Planning Area shall be performed and shall include a listing of churches, businesses, and community leaders in areas with low and moderate incomes and minority populations.
- Written information shall be disseminated to stakeholder groups.
- Notices and agendas of meetings concerning the BPP shall be posted on the MPO website ([www.decaturalabamausea.com/departments/mpo](http://www.decaturalabamausea.com/departments/mpo)) and shall be mailed to stakeholders and interested parties ten (10) days prior to the scheduled meeting.
- Notices and agendas shall be provided to local media for dissemination to the local public.
- Members of the Decatur Area MPO staff shall be available to answer questions and hear comments from interested citizens at all scheduled meetings concerning the BPP as well as at regularly scheduled MPO Policy Board meetings.
- Comment forms shall be made available at all meetings concerning the BPP and may be presented to the Decatur Area MPO staff at any time during the thirty day comment period.
- When received, a summary, analysis, and report on the disposition of written or oral comments shall be included in the in the final BPP.
- The BPP shall be placed on display in the following locations: Decatur City Hall, Hartselle City Hall, Priceville City Hall, Trinity Town Hall, Morgan County Courthouse, and Limestone County Courthouse. A digital copy may also be obtained by visiting the MPO website.
- The MPO shall consult with ALDOT to determine the amount of public participation required to amend the BPP.
- The MPO shall consult with agencies and officials responsible for other planning activities that are affected by transportation projects in the MPO Planning Area.
- The MPO shall consult with ALDOT to evaluate and update the public participation process for the BPP as needed.
- Copies of documents or CDs shall be made available to the public by contacting the Decatur Area MPO Director, Dewayne Hellums, as follows:

**U.S. Mail**

Decatur Area MPO  
 Decatur City Hall Annex  
 P.O. Box 488  
 Decatur, AL 35602

**Phone:**

(256) 341-4716

**Fax:**

(256) 341-4727

**Email:**

[dhellums@decatur-al.gov](mailto:dhellums@decatur-al.gov)

*There will be a nominal fee for printing or reproduction*

## Air Quality Conformity Report (AQCR)

The purpose of this report is to comply with the rules and regulations from the Environmental Protection Agency (EPA) and the Moving Ahead for Progress in the 21<sup>st</sup> Century Act (MAP-21) of July 6, 2012, concerning National Ambient Air Quality Standards (NAAQS) in the Metropolitan Planning Area. The following actions will be taken to ensure all sectors of the public are involved in the development of the AQCR and the revision process for the draft and final documents.

- To work on a formal interagency consultation process involving the Environmental Protection Agency (EPA), the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), the Alabama Department of Transportation (ALDOT), the Alabama Department of Environmental Management (ADEM), and local transportation and air quality agencies on the development of the State Implementation Plan, Transportation Improvement Program (TIP) and Long Range Transportation Plan (LRTP) in making conformity determinations.
- The AQCR is made available to the public as part of the MPO Public Participation Plan Policy for the LRTP and TIP
- All comments from the public participation process and interagency review are incorporated into the Final AQCR
- The AQCR shall be placed on display in the following locations: Decatur City Hall, Hartselle City Hall, Priceville City Hall, Trinity Town Hall, Morgan County Courthouse, and Limestone County Courthouse. A digital copy may also be obtained by visiting the MPO website.
- Copies of AQCR or CDs shall be made available to the public by contacting the Decatur Area MPO Director, Dewayne Hellums, as follows:

**U.S. Mail**

Decatur Area MPO  
Decatur City Hall Annex  
P.O. Box 488  
Decatur, AL 35602

**Phone:**

(256) 341-4716

**Fax:**

(256) 341-4727

**Email:**

dhellums@decatur-al.gov

*There will be a nominal fee for printing or reproduction*

### **3.6 Amendment Process – LRTP, TIP and Other Operational Plans**

Amendments to formal planning documents containing project listings and funding will be carried out pursuant to sections of Title 23 Code of Federal Regulations (CFR) 450, applicable to road and highway projects under various Federal Highway Administration (FHWA) funding programs and those transportation projects and funding actions under Federal Transit Administration (FTA) programs.

While governing regulations are specific to the Long Range Transportation Plan (Metropolitan Transportation Plan, Regional Transportation Plan), the short range component of the Long Range Plan, the Transportation Improvement Program (TIP), and the Statewide Transportation Improvement Program (STIP), the process is extended in Alabama to those plans with projects and funding presented in tabular or listed format, to include the Congestion Management Plan, the Bicycle and Pedestrian Plan,

and the Amended project listings of the LRTP and TIP documents under the Air Quality Conformity Process.

An amendment to the Long Range Plan, TIP and STIP documents may take one of two forms: 1. Administrative Modification, or 2. Formal Amendment Process.

1. An **Administrative Modification** is a minor change to project costs, funding sources, or project/phase start dates. Such minor changes or adjustments do not require public involvement activities, reestablishment of financial constraint, or, in areas of air quality non-conformity, confirmation of conformity determination. Amendments of this nature are generally conducted through coordination of ALDOT Bureau of Transportation Planning and Modal Programs staff and MPO staff to minimize plan modification and documentation activities and costs.
2. The Formal Amendment Process is a major change to project costs, design scope, funding amounts, project/phase start dates, or a revision approved and required in the MPO plans by the State as an adjunct to its Public Involvement process. This process requires public notice, addition to MPO meeting agendas, review by the public and MPO advisory committees, reviews by federal agencies, a vote by the MPO Policy Board, and an executed Resolution of adoption. The process criteria then, under which a formal amendment occurs, is when a plan or document:
  - a. Adds a project
  - b. Deletes a project
  - c. Project costs exceed 20% of original projected costs
  - d. Changes a project or completion date
  - e. Changes the project design scope or termini description

Amendments to Congestion Management Plans (TMAs only) and Bicycle Pedestrian Plans (now a formal plan in Alabama) are subject to the same processes as above. However, ALDOT will generally work with MPOs to make adjustments to these documents on a more informal basis in order to accommodate public involvement meetings and advisory committee scheduling.

## 4.0 Meetings and Contact Information

All Decatur Area MPO Policy Board and Technical Coordinating Committee (TCC) meetings are held in the seventh (7<sup>th</sup>) floor meeting room of the Decatur City Hall building unless specified otherwise in the meeting notice. MPO public forum meetings are held at various locations within the MPO Planning Area depending on meeting needs and requirements.

All MPO meetings will be advertised on the City of Decatur website ([www.decaturalabamausa.com](http://www.decaturalabamausa.com)) a minimum of ten (10) days prior to the meeting date. Meeting notices and agendas will also be provided to local media sources for dissemination to the local public. Meetings called for special purposes will also be advertised in this way.

The MPO must allow for persons with special needs at selected meeting venues. Venues should be ADA504 compliant (wheelchair accessible). Meeting notices will provide a call-in number and persons requiring special assistance including language assistance to attend meetings should contact the MPO at least 48 hours in advance of the meeting date for special accommodations to be made.

All meetings of the MPO shall be opened to the public in accordance with the Alabama Open Meetings Act 2005-40. Meetings are also subject to the provisions of Alabama Code 36-25A-1 for public access and involvement.

The Decatur Area MPO staff office is located in the Decatur City Hall Annex located directly behind the Morgan County Courthouse on Cain Street. Any inquiries regarding the Decatur Area MPO may be directed to the Director of the MPO, Dewayne Hellums, as follows:

**U.S. Mail**

Decatur Area MPO  
Decatur City Hall Annex  
P.O. Box 488  
Decatur, AL 35602

**Phone:**

(256) 341-4716

**Fax:**

(256) 341-4727

**Email:**

dhellums@decatur-al.gov

## **5.0 Performance Measurement Process**

The Federal Highway Administration (FHWA) requires that the Decatur Area MPO continuously evaluate the effectiveness of public involvement activities in the MPO Planning Area to ensure a full and open participation process in accordance with 23 CFR 450.316(a)(1)(X). Through periodic review and adjustment, it is possible to improve or add new public participation efforts to the MPO program and discontinue efforts that are ineffective.

### **5.1 Livability Principles and Indicators**

Increasingly, federal and state agencies are using Performance Measures as a way of ensuring greater accountability for the expenditure of public funds in an ever growing number of programs and activities across a variety of disciplines. Within the transportation sector and the planning processes associated with transportation infrastructure development, ALDOT has adopted the Livability Principles and Indicators as a sustainability measurement against future actions.

The Livability Principles and Indicators are described in the narrative and individual task sections of the UPWP. They are also outlined in the LRTP, PPP, BPP, and TIP planning documents. The Principles shown cannot be changed. However, Alabama MPOs are encouraged to employ or adapt those indicators they feel best reflect their local conditions and needs and that can be easily tracked over time and presented in tables, charts, or GIS mapping within the following planning documents:

- Long Range Transportation Plan
- Transportation Improvement Plan
- Bicycle and Pedestrian Plan
- Public Participation Plan
- Congestion Management Process
- Air Quality Conformity Report (applicable to those MPOs in non-conformity status)

All planning tasks must be measured against these **Livability Principles**:

- 1) Provide more transportation choices
- 2) Promote equitable affordable housing
- 3) Enhanced economic competitiveness
- 4) Support existing communities
- 5) Coordinate policies and leverage investment
- 6) Value communities and neighborhoods

As a measure of sustainability of these principles, the MPO will provide the following **Livability Indicators**:

- 1) Number of houses within ½ mile of a Regional Trail System
- 2) Percent of household income spent on housing and transportation
- 3) Percent of transit ridership of workers
- 4) Percent of housing units located within one (1) mile of the Central Business Districts(CBD)
- 5) Percent of workers using other means of transportation to work (transit, walk, bicycle, etc...)
- 6) Number of projects contained in the current Transportation Improvement Program that enhances or supports existing communities. ( non-roadway projects)
- 7) Number of projects contained in the current Transportation Improvement Program that includes Public and Private Collaboration and funding.

The Livability Indicators data can be found in the appendices of this document.

## 5.2 Performance Evaluation

The following procedures will be used to evaluate the effectiveness of the methods and goals listed in this document:

<u>Public Involvement Tool</u>	<u>Measures of Effectiveness (MOE)</u>	<u>Performance Goal(s)</u>
Public Participation Plan	No measure / PPP should reflect the practices of the MPO	N/A
MPO Website	Number of Hits	Minimum of twenty (20) hits per month
Public Meetings	Calls, Letters, Attendance, Number of persons reached	3 to 5 percent of the affected population

Announcements in Local Media	Calls, Letters, Attendance, Number of persons reached	Minimum of 15 percent of the meeting attendees / survey respondents who indicate they saw the notice
Project Specific Meetings	Calls, Letters, Attendance, Number of persons reached	3 to 5 percent of the affected population
Posters and Flyers	Calls, Letters, Attendance, Number of persons reached	Minimum of 15 percent of the meeting attendees / survey respondents who indicate they saw the notice
Comment Forms	Calls, Letters, Attendance, Number of persons reached	50 percent of contacted persons participating in the completion of the comment forms
Survey Forms	Calls, Letters, Attendance, Number of persons reached	At least 30 percent return
Group and Organization Meetings	Calls, Letters, Attendance, Number of persons reached	5 to 10 percent of the population

## **Appendix A      Abbreviations and Acronyms**

<b>ADA</b>	Americans with Disabilities Act
<b>ADEM</b>	Alabama Department of Environmental Management
<b>ALDOT</b>	Alabama Department of Transportation
<b>BPP</b>	Bicycle and Pedestrian Plan
<b>CAC</b>	Citizen Advisory Committee
<b>CBD</b>	Central Business District
<b>CFR</b>	Code of Federal Regulations
<b>EPA</b>	Environmental Protection Agency
<b>FHWA</b>	Federal Highway Administration
<b>FTA</b>	Federal Transit Administration
<b>GIS</b>	Geographic Information Systems
<b>LEP</b>	Limited English Proficiency
<b>LRTP</b>	Long Range Transportation Plan
<b>MAP-21</b>	Moving Ahead for Progress in the 21 <sup>st</sup> Century
<b>MPA</b>	Metropolitan Planning Area
<b>MPO</b>	Metropolitan Planning Organization
<b>PPP</b>	Public Participation Plan
<b>SAFTEA-LU</b>	Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy of Users
<b>SIP</b>	State Implementation Plan
<b>TCC</b>	Technical Coordinating Committee
<b>TIP</b>	Transportation Improvement Program
<b>TMA</b>	Transportation Management Area (Urban Area above 200,000 in Population)
<b>UA</b>	Urbanized Area
<b>UPWP</b>	Unified Planning Work Program
<b>USC</b>	United States Code
<b>USDOT</b>	United States Department of Transportation

## **Appendix B MPO Organization**

### **MPO Policy Board**

#### Voting Members

Chairman Melvin Duran, Mayor Town of Priceville  
Vice-Chairman Don Kyle, Mayor, City of Decatur  
Honorable Don Hall, Mayor City of Hartselle  
Honorable Roger Anders, Councilman, City of Decatur  
Honorable Gary Hammon, Councilman, City of Decatur  
Honorable Chuck Ard, Councilman, City of Decatur  
Honorable Charles Kirby, Councilman, City of Decatur  
Honorable Ray Long, Chairman, Morgan County Commission  
Honorable Stanley Menefee, Chairman, Limestone County Commission  
Honorable Vaughn Goodwin, Mayor, Town of Trinity  
Mr. James Brown, Division Engineer, Alabama Department of Transportation

#### Non – Voting Members

Honorable Bobby Burch, Commissioner, Lawrence County Commission  
Mr. Mark Bartlett, Division Administrator, Federal Highway Administration, Alabama Office  
Mr. Robert Jilla, Bureau Chief, Transportation Planning and Modal Programs, Alabama Department of Transportation

### **MPO Technical Coordinating Committee**

Chairman Jeff Johnson, City of Hartselle  
Vice-Chairman Wally Terry, City of Decatur  
Mr. Steve Kelso, City of Decatur  
Mr. Mark Petersohn, City of Decatur  
Mr. Sonny Wright, Town of Priceville, Town of Trinity  
Mr. Greg Bodley, Morgan County  
Mrs. Debra Rains, Morgan County Area Transit System  
Mr. Jeremy Griffith, City of Hartselle  
Mr. John Seymour, Decatur/Morgan County Chamber of Commerce  
Mr. Dwight Cooley, Wheeler National Wildlife Refuge  
Mr. Tom Hill, Limestone County Economic Development Association  
Mr. Jeremy Nails, Morgan County Economic Development Association  
Mr. Butch Roberts, Port of Huntsville  
Mr. Gary Borden, Decatur Utilities  
Mr. Roger Huntzinger, Decatur Police Department  
Mr. Allen Teague, Second Division, Alabama Department of Transportation  
Mr. Joe Nix, Multimodal Bureau, Alabama Department of Transportation  
Mr. Darnell Spencer, Second Division, Alabama Department of Transportation  
Mr. Colyn Moatts, Design Bureau, Alabama Department of Transportation  
Dr. Emmanuel Oranika, Transportation Metropolitan Planning Administrator, Alabama Department of Transportation  
Mr. Cornell Tatum, Human Resources Bureau Alabama Department of Transportation

### **MPO Citizens Advisory Committee**

The Citizens Advisory Committee is comprised of numerous members of the Decatur/Morgan County Chamber of Commerce transportation sub-committee and members of the general public. The Citizens Advisory Committee meets on a regular basis and is involved in the transportation process as a grass roots organization. This group is vital to the transportation process and to the public involvement process concerning transportation related issues in the MPO planning area.

Co-Chairman, Blake McAnally

Co-Chairman, John Seymour

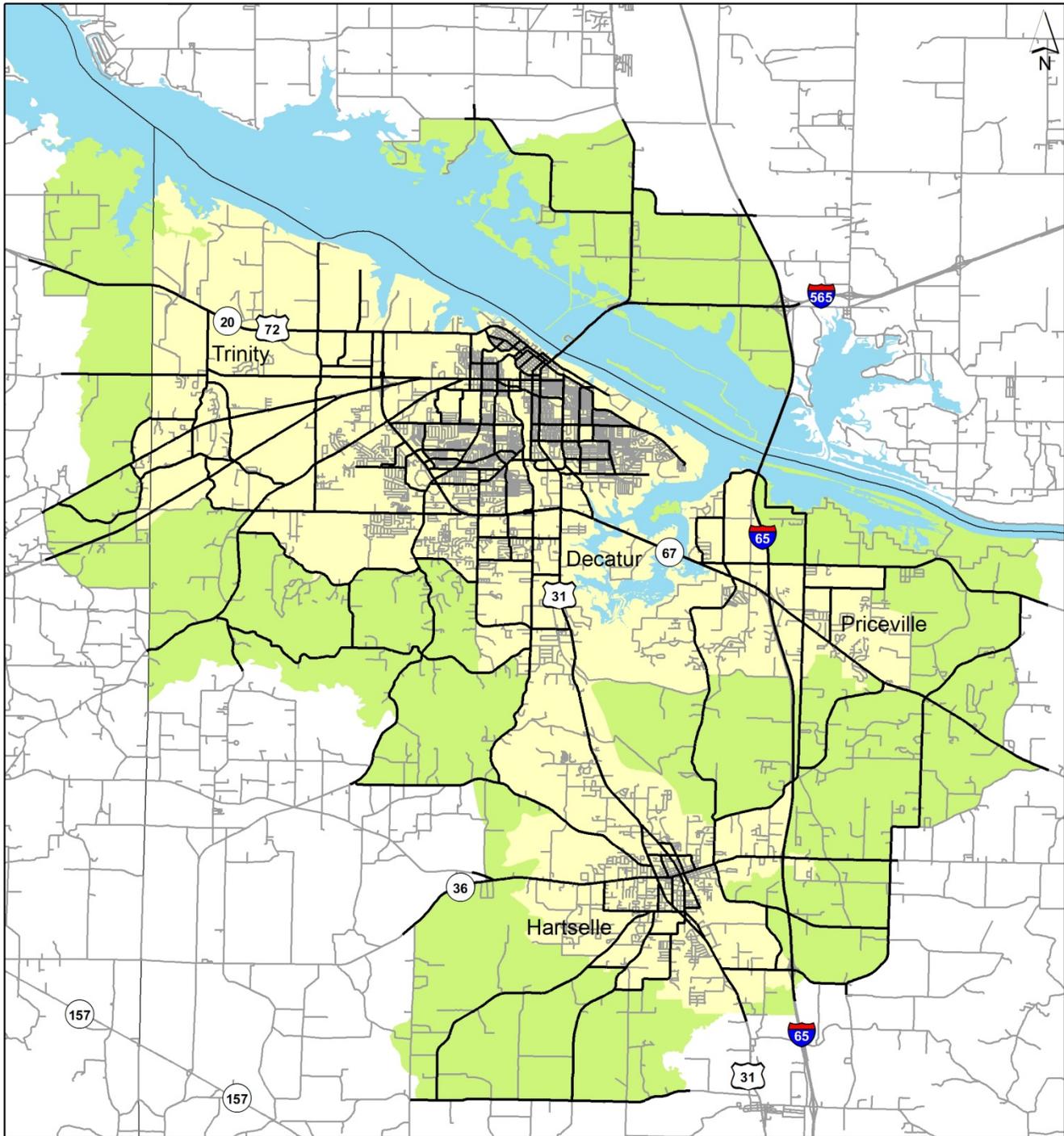
### **MPO Secretary and Staff**

Mr. Dewayne Hellums, Director of Transportation Planning, Decatur Area MPO

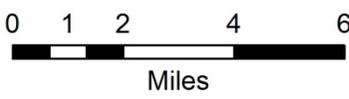
Mr. Lee Terry, Transportation Planner, Decatur Area MPO

# Appendix C MPO Planning Area Map

## Decatur Metropolitan Planning Organization Urbanized and Planning Area



	Decatur Urban Area		Major Roads
	Decatur MPO Planning Area		Streets



Data Source:  
2010 U.S. Census Data

## Appendix D Livability Principles and Indicators Data

### 1. Provide more transportation choices

Develop safe, reliable and economical transportation choices to decrease household transportation costs, reduce our nation's dependence on foreign oil, improve air quality, reduce greenhouse emissions and promote public health.

#### Indicators

- Percentage of Transit Ridership in the Planning Area = 0.76%\*\*
- Percentage of workers using other means of transportation to work (transit, walk, bicycle etc...) = 1.28% \*\*\*\*\*

### 2. Promote equitable, affordable housing

Expand location and energy efficient housing choices for people of all ages, incomes, races and ethnicities to increase mobility and lower the combined cost of housing and transportation.

- Percentage of Household Income spent on housing and transportation = 53.23%\*\*

### 3. Enhance economic competitiveness

Improve economic competitiveness through reliable and timely access to employment centers, educational opportunities, services and other basic needs by workers as well as expanded business access to markets

- Percentage of housing units located within one (1) mile of a Central Business District (CBD) = 20.98%\*\*\*

### 4. Support existing communities

Target federal funding toward existing communities through such strategies as transit-oriented mixed use development and land recycling – to increase community revitalization, improve the efficiency of public works investments and safeguard rural landscapes.

- Number of projects contained in the current Transportation Improvement Program that enhances or supports existing communities. (non-highway projects) = 9\*\*\*\*\*

### 5. Coordinate policies and leverage investment

Align federal policies and funding to remove barriers to collaboration, leverage funding and increase the accountability and effectiveness of all levels of government to plan for future growth, including making smart energy choices such as locally generated renewable energy.

- Number of projects in the current Transportation Improvement Program that includes Public and Private collaboration and funding = 2\*\*\*\*\*

## 6. Value communities and neighborhoods

Enhance the unique characteristics of all communities by investing in healthy, safe and walkable neighborhoods – rural, urban or suburban

- Number of house within ½ mile of a regional trail system = 3,853\*

Source – 2010 U.S. Census Block data, MPO GIS Sidewalk, Bicycle Trail Inventory \*

Source – The Affordability and Location Efficiency H+T Affordability Index \*\*

Source – 2010 U.S. Census Block data and Tiger Files \*\*\*

Source – 2008-2010 American Community Survey 3-Year Estimates \*\*\*\*

Source – 2012-2015 Decatur Transportation Improvement Program \*\*\*\*\*



# Appendix F Sample Comment Form

## FY 2014 Decatur Area MPO Draft Unified Planning Work Program (UPWP) Public Comment Form

<b>Name</b>	
<b>Daytime Phone</b>	
<b>Street Address</b>	
<b>City/State/Zip</b>	
<b>Email</b>	
<b>Comments</b>	

Please Return to:  
Decatur Area MPO  
P.O. Box 488  
Decatur, AL 35602

This type of form used for all planning document comments.

## **Appendix G      Public Notice, Comments, and Responses**

The Decatur Metropolitan Planning Organization (MPO) held a Policy Board meeting on August 14, 2013. This meeting included a Public Comment Period to gather comments on the 2013 Draft Public Participation Plan. The Metropolitan Planning Organization (MPO) also held a Policy Board meeting on October 9, 2013 and held a Public Comment Period before passage of the Final 2013 Public Participation Plan.

Attached to this document is the meeting notices concerning Public Comment Periods on the 2013 Public Participation Plan, as well as any comment forms or written responses returned to the MPO.



## DECATUR AREA METROPOLITAN PLANNING ORGANIZATION

Decatur City Hall Annex | P. O. Box 488, Decatur, AL 35602 | Phone 256-341-4716  
Fax 256-341-4727 | [www.decaturalabamausa.com](http://www.decaturalabamausa.com) | Email [info@decatural.gov](mailto:info@decatural.gov)

### Meeting Notice

Date: Wednesday August 14, 2013

Time: 4:00 P.M.

Location: Decatur City Hall Annex Conference Room  
308 Cain Street  
Decatur, Alabama 35601

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### Agenda

- Item 1. Call the Meeting to Order
- Item 2. Approve the Minutes from the May 16, 2013 MPO Policy Board Meeting
- Item 3. Open Public Comment Period\*
- Item 4. Adopt Resolution 13 – 16 approving the Final FY 2014 Unified Planning Work Program (UPWP)
- Item 5. Adopt Resolution 13 – 17 approving the Draft 2013 Public Participation Plan (PPP)
- Item 6. Adopt Resolution 13 – 18 adopting the Functional Classification Map for the Decatur Planning Area
- Item 7. Adopt Resolution 13 – 19 amending the current Transportation Improvement Program (TIP) to increase funding for the following project:

Project Number: 100033426 Utilities (UT)  
Add lanes on County Road 43 (Spring Avenue) from Day Road to Cedar Lake Road in the City of Decatur  
Total Cost = \$2,700,000

Item 8. Adopt Resolution 13 – 20 amending the current Transportation Improvement Program (TIP) to increase funding for the following project:

Project Number: 100038233 Right-of-Way (RW)  
Add lanes on County Road 43 (Spring Avenue) from Day Road to Cedar Lake Road in the City of Decatur  
Total Cost = \$1,722,000

Item 9. ALDOT and MPO Planning Staff News and Updates

Item 10. New Business

Item 11. Adjournment

\*During the open Public Comment Period each speaker is allowed up to three (3) minutes to address the MPO Policy Board on projects, plans, studies and other issues concerning the transportation planning process in the Metropolitan Planning Area. Speakers are requested to give their name, address, and if appropriate the organization that they represent.

Anyone requiring special assistance including ADA Accessibility or Language Assistance to attend this meeting should contact the MPO staff at least forty-eight hours in advance of the meeting date for special accommodations to be made.

MPO Meeting  
8/14/2013

Name	Agency	Address	Phone	E mail
Ferris Collins	Rep. D8		256 227 0360	ferris.collins@allegas.gov
Roger Anders	City of Decatur			
Chuckle Ford	"			
Charles M. Kirby	"		256-679-0613	charles.kirby@charter.net
Vaughn Goodwin	Trinity		256-318-4966	Vaughn.gwdwin@bellsouth.net
Jenny Runions	ALDOT			
Don Kyle	City of Decatur		256-341-4502	
ALLEN TEAGUE	ALDOT		256-389-1419	teaguea@dot.state.al.us
Karen Smith	Decatur Pkg.		256-341-4725	kjsmith@decatur-al.gov
Liam Li	FHWA			liam.li@dot.gov
CLINT ANDREWS	FHWA		334-274-6346	clint.andrews@dot.gov
Arthur Orr				
Melvin North	City of Prichard			
Tony Brown	ALDOT			
Dewayne Hollins	MPO			
Lee Tony	MPO			



## DECATUR AREA METROPOLITAN PLANNING ORGANIZATION

Decatur City Hall Annex | P.O. Box 488 | Decatur, AL 35602 | Phone: 256-341-4716  
Fax: 256-341-4727 | www.decaturalabamausa.com | Email: dhellums@decatur-al.gov

### Meeting Notice

Date: Wednesday October 9, 2013  
Time: 4:00 P.M.  
Location: Decatur City Hall 7<sup>th</sup> Floor Conference Room  
402 Lee Street NE  
Decatur, Alabama 35601

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### Agenda

- Item 1. Call the Meeting to Order
- Item 2. Approve the Minutes from the August 14, 2013 MPO Policy Board Meeting
- Item 3. Election of Officers for FY 2014
  - 1) Chairman
  - 2) Vice-Chairman
- Item 4. Open Public Comment Period\* (For the Final 2013 Public Participation Plan)
- Item 4. Adopt Resolution 14 - 01 approving the Final 2013 Public Participation Plan (PPP)
- Item 5. Adopt Resolution 14 - 02 amending the current Transportation Improvement Program (TIP) to increase funding for the following project:
  - Project Number: 100019910 (PE)
  - STPOA - 9205
  - Thompson Road Improvements in the City of Hartselle
  - Total Cost = \$318,520

- Item 6. Adopt Resolution 14 - 03 amending the current Transportation Improvement Program (TIP) to include funding for the following project:

Project Number: 100060886 (FM)  
NH-0003 ( )

Resurfacing and Traffic Striping on State Route 3 (U.S. 31) from State Route 67 to State Route 20 (U.S. Alt 72A)  
Total Cost = \$2,761,031

- Item 7. Adopt Resolution 14 – 04 amending the current Transportation Improvement Program (TIP) to include funding for the following projects:

Project Number: 100061283 (PE)  
STPAA-NR13  
Total Costs = \$35,000

Project Number: 100061284 (CN)  
STPAA-NR13  
Total Costs = \$315,000

Adding curb ramps to existing sidewalks or repairs to curb ramps that are non-compliant at various locations in District 4 for a total cost of \$350,000

- Item 8. Socio-Economic Data Presentation (2040 Long Range Transportation Plan)
- Item 9. ALDOT and MPO Planning Staff News and Updates
- Item 10. New Business
- Item 11. Adjournment

\*During the open Public Comment Period each speaker is allowed up to three (3) minutes to address the MPO Policy Board on projects, plans, or studies that are contained on the agenda. Speakers are requested to give their name, address, and if appropriate the organization that they represent.

Anyone requiring special assistance including ADA Accessibility or Language Assistance to attend this meeting should contact the MPO staff at least forty-eight hours in advance of the meeting date for special accommodations to be made.