

For Building Dept. Use Only  
Date Received: \_\_\_\_\_  
By: \_\_\_\_\_

## DECATUR HISTORIC PRESERVATION COMMISSION

### *CERTIFICATE OF APPROPRIATENESS*

Note: COA's must be submitted to the Building Department at least 14 days prior to the scheduled meeting to be placed on the agenda. COA's are approved for historical appropriateness only. Final permits are granted when construction plans are prepared for review and approved by the Building Department for building code compliance.

Date: \_\_\_\_\_

The undersigned requests to be put on the agenda of the Decatur Historic Preservation Commission on \_\_\_\_\_.

To present a request to  demolish  erect  alter  repair the property.

Property Location: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Owner's Mailing Address: \_\_\_\_\_

Owner's Telephone Number: \_\_\_\_\_

Owner's e-mail address: \_\_\_\_\_

Brief description of the work to be performed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant: \_\_\_\_\_

Owner  Architect  Contractor  Other \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

To help the Decatur Historic Preservation Commission assess your application properly, the following information is needed. Please check the items you have included. (Please see the "Guidelines" or "Procedure Outline" Brochure for additional information)

A. New Construction, Major Renovation or Major Repairs and Additions:  photographs  scaled drawings  site plan

B. Minor Renovation, Alterations and Repairs:  photographs  drawings  site plan  adjacent property structures

C. Fences or Walls:  drawing or photograph  scaled site plan

D. Site work for game courts, pools, decks, terraces, drives and accessory structures:  scaled site plan  photographs, drawings and written descriptions

E. Demolition Permits:  photographs  statement of purpose

Mail to: Decatur Historic Preservation Commission, City of Decatur, Building Department. P.O. Box 488, Decatur, AL 35602

### **DISPOSITION BY DECATUR HISTORIC PRESERVATION COMMISSION**

**Approved:** \_\_\_\_\_

**Disapproved:** \_\_\_\_\_

**Approved as Modified:** \_\_\_\_\_